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School-to-Work Transition for Higher education students with disabilities
in Serbia, Bosnia & Herzegovina and Montenegro



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Document type:	Dissemination activity report
Type of meeting:	Workshop
Date of Meeting:	30th June, 2016
Meeting Location:	Faculty of Philosophy, UES
Meeting called by:	University of East Sarajevo
Facilitator:	Prof.dr. Biljana Sladoje Bošnjak

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Participants

Students with disabilities, students from the Pedagogy Department, academic staff.

Agenda

Date: 30/6/2016

Room: 104

Time	Description
10:45-11:00	Arrival of students
11:00-11:15	Opening and presenting the workshop "Introducing yourself to an employer"
11:15-11:30	Discussing the main issues SwD face when looking for a job
11:30-12:00	Module 1- The aim of the workshop
	To enable students with disabilities to have a more active role in the labor market. - To train them how to best present themselves in the best way to a potential employer in a short time, and to make them interested to hear more about the candidate - Workshop serves as a good preparation for the answer to perhaps the most difficult question of the job interview - tell me something about yourself?
12:00-13:00	Module 2 - What you need to know when you are looking for a job
	WORK IN GROUPS (1 task) - Do you know what you are going to ask the potential employer on a job interview?
	WORK IN GROUPS (task 2) - The most common mistakes when applying for a job
13:00-13.30	Module 3 – Presentation
13:30-14:00	Module 4 – Conclusion / 6 pieces of advice before you start looking for a job
14:00-14:15	Evaluation
14:15-14:30	Coffee and snacks



Introduction

Objectives of the workshop:

- I Highlighting the objectives of the workshop
- II To familiarize students with the basic issues when entering the labor market
- III Individual work of participants in group (two of the same task for all groups)
- IV Presentation
- The Joint conclusions (messages)
- VI Evaluation of the workshop

Short description of activities

The workshop “Introducing yourself to an employer” was held on 30th June, 2016 in one of the faculty classrooms and was attended by around 15 participants, students, academic staff, SwD.

The workshop was opened and presented by one the teachers and main objectives and steps of it were addressed. The next step included talks about questions like: What you need to know when you are looking for a job? What are the questions most frequently asked by employers on a job interview?

The third step was work in groups (1 task) - Do you know what questions to ask the potential employer at a job interview?/ (task 2) - The most common mistakes when one’s applying for a job.

The final steps were presentation and conclusion/evaluation. Conclusion included six important pieces of advice for anyone who intends to look for a job: Do the research, Focus on your virtues, Do not talk negatively about your former employer, “Embellish” your flaws, Make sure you sound professional, Be calm.

Next activity

Next dissemination activity will be the workshop with SwD, academic staff, and employers in September 2016.



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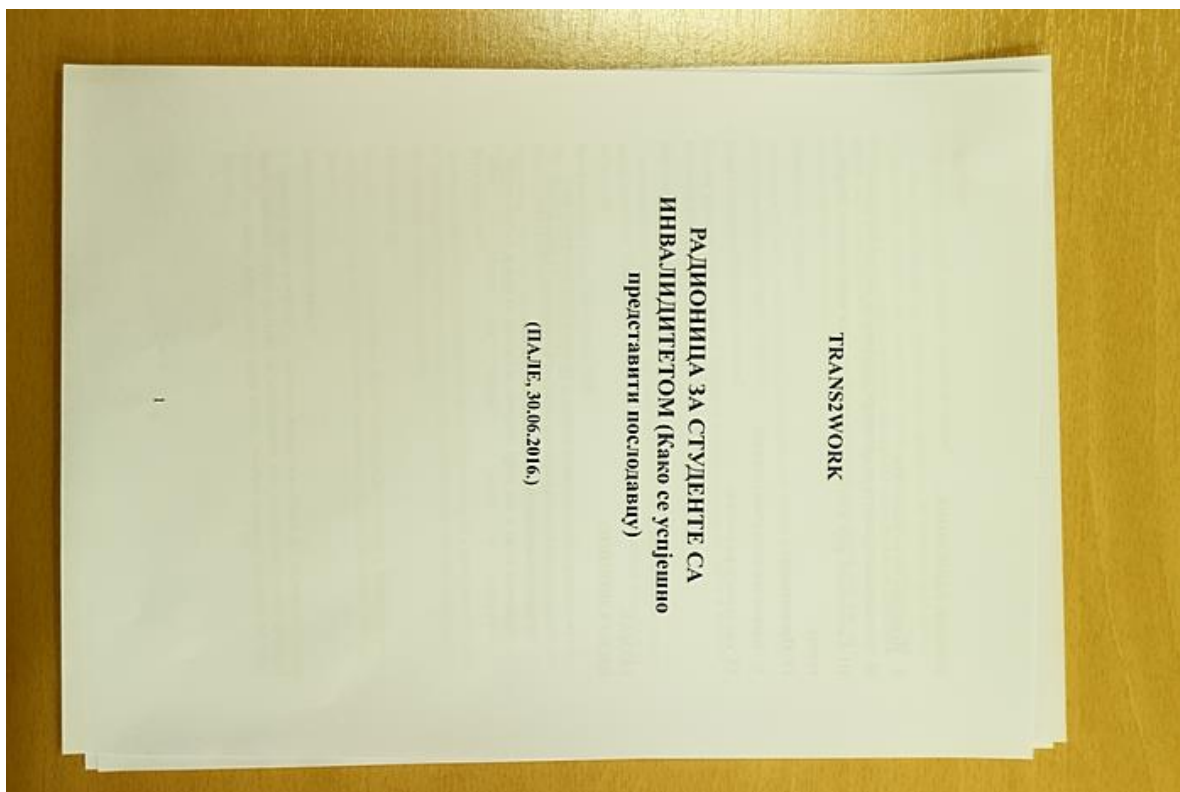




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